CA$H Sustains:

WHAT'S ON THE APPLICATION?

All the questions on the CA$H Sustains application are below in **bold green**. All questions are required unless marked as optional.

The application is divided into numbered sections:
1. Organization Information
2. General Support Information
3. Budget and Financial Information
4. Optional Support Materials (optional)
5. Certifications
6. Demographic Survey (optional)

At the end of this worksheet is a link to the application.

SECTION ONE: ORGANIZATION INFORMATION

What is the name of the organization applying for funding?

Contact Person

Contact Person Title

Phone Number

Email
Please enter your email address carefully and proofread it before you submit. Make sure it's an address you check regularly. All communications about your application will be sent to the email address you provide.

Website

Do you have a fiscal sponsor?

☐ Yes

☐ No

(If you clicked "Yes" to the previous question) **Fiscal sponsor**

Mission Statement. (Word count limit: 250)
Feel free to copy and paste this from your website.

Brief organization history (Word count limit: 400)
Feel free to copy and paste this from your website.

A list or summary of current artistic programs, activities, recent key accomplishments (Word count limit: 400)

A description of the communities your organization is rooted in, engages, and/or serves. (Word count limit: 400)

A description of recent or upcoming challenges (organizational leadership, operations, financial, major shift in programming), if any. (Word count limit: 400)

SECTION TWO: GENERAL SUPPORT INFORMATION

For the proposed grant period, please describe in a few succinct paragraphs the organization's upcoming:

Artistic Projects (Word count limit: 400)

Community Outreach and other Programming Plans (Word count limit: 400)

Organizational Priorities (Word count limit: 400)

SECTION THREE: BUDGET AND FINANCIAL INFORMATION

- Make sure your budgets reflect compliance with AB5.
  - Panelists will want to see that all personnel are being paid at least minimum wage or are volunteers.
  - Stipends that reflect an hourly rate below the minimum wage for your municipality are NOT compliant with AB5.
  - [Click here](#) to learn more about AB5.
- Your budgets should be complete.
  - Be sure to show actual (for your most recently completed fiscal year) or projected (for your current fiscal year) expenses, actual/projected income, and funding sources already secured or in process.
  - In your current fiscal year budget projection, be sure to include the potential CA$H grant and all other contributed funding in your income, with appropriate notes (applied, awarded, or received).
- We have a budget template available on the CA$H page on our website.
  - You can use this template or create your own. You DO NOT need to use our budget template.
- Include in-kind budget items.
  - These items would appear on both the income and expense lines, therefore showing a zero net effect.
    - An example would be: $4000 for space rental in your expense section and a $4000 in-kind donation of performance space in your income section.

What is your annual organizational budget?

Please upload (as PDF) your previous FY Annual Organization Budget (actual)

Please upload (as PDF) your current FY Annual Organization Budget (projected)

SECTION FOUR: OPTIONAL SUPPORT MATERIALS

This section is optional. If you wish, you may submit work samples like video clips (no longer than two minutes in length), a 10 page script sample, design sketches, etc. You may also submit outside support, like a feature article about your company or a review of a show. If you choose not to submit anything, please skip to the next section.

OPTIONAL SUPPORT #1:

       I would like to:

    ☐ provide an online link

    ☐ upload a JPEG or PDF

(If you click "provide an online link") **Optional Support #1: Link**
(If you click "upload a JPEG or PDF") **Optional Support #1: JPEG or PDF**

The question for Optional Support #2 is identical.

Please provide context and, if applicable, cueing instructions for the above material. (Word count limit: 250)

SECTION FIVE: CERTIFICATIONS

The organization applying for funding in this application produces theatre in the following counties (check all that apply):

    ☐ Alameda

    ☐ Contra Costa

    ☐ Marin

    ☐ Monterey

    ☐ Napa

□ San Francisco

□ San Mateo

□ Santa Clara

□ Santa Cruz

□ Solano

□ Sonoma

Have you received a CA$H Theatre Grant in the past three years?

□ Yes

□ No

(If you clicked "Yes" to the previous question) **When were you awarded a CA$H Theatre grant? Check all that apply.**

□ Spring 2025

□ Fall 2024

□ Spring 2024

□ Fall 2023

□ Spring 2023

□ Fall 2022

□ Spring 2022

(If you clicked "Yes," you have received a CA$H Theatre grant in the past three years) **Are all your past CA$H Theatre grants closed?**

For a grant to be closed, all of the following must be met:

- The funded project (Creates and Performs) or season (Sustains) must be complete
- One year has passed

○ If you were awarded in Fall 2024, receiving notification in December 2024, you are eligible to apply in Fall 2025 as long as your 2024 grant is closed.
● The Impact Assessment Report has been filed.

☐ Yes

☐ No

☐ Uncertain

I understand that all grantees are required to acknowledge the TBA CA$H Theatre Grant on their websites and in their programs for the duration of the granting period.
☐ Yes

I understand that, if awarded, this company is ineligible to apply for further CA$H funding until Fall 2026.
☐ Yes

I understand that, if awarded, we will need to submit the signed grant agreement and all peripheral paperwork within 15 days of notification of the award and receipt of paperwork.
☐ Yes

SECTION SIX: DEMOGRAPHIC SURVEY

Demographic information is not used by the panel to make decisions. It's only used internally and in the aggregate to ensure that we are reaching the full spectrum of Bay Area theatremakers with our programming.

It's important for Theatre Bay Area to gather this data to hold ourselves accountable to our goal of equitably serving the Bay Area theatre community. If you'd like to see the aggregated data after grantees are announced, just contact Melissa Hillman at melissa@theatrebayarea.org.

CA$H Theatre
GRANT

If you are applying as an individual, do you identify as BIPOC? If you're applying as a company, does anyone currently in your top-tier leadership identify as BIPOC?

- ☐ Yes

- ☐ No

- ☐ Prefer not to answer

If you are applying as an individual, do you identify as disabled? If you're applying as a company, does anyone currently in your top-tier leadership identify as disabled?

- ☐ Yes

- ☐ No

- ☐ Prefer not to answer

If you are applying as an individual, do you identify as gay, lesbian, bisexual, pansexual, asexual, or other marginalized sexual identity? If you're applying as a company, does anyone currently in your top-tier leadership identify as gay, lesbian, bisexual, pansexual, asexual, or other marginalized sexual identity?

- ☐ Yes

- ☐ No

- ☐ Prefer not to answer

If you are applying as an individual, do you identify as trans, non-binary, genderqueer, agender, or other marginalized gender identity? If you're applying as a company, does anyone currently in your top-tier leadership identify as trans, non-binary, genderqueer, agender, or other marginalized gender identity?

- ☐ Yes

- ☐ No

- ☐ Prefer not to answer

If you are applying as an individual artist, what is the highest level of education you've achieved? If you are applying as an organization, what is the highest level of education achieved by the person completing this application?

- ☐ Some high school
- ☐ High school diploma or GED
- ☐ Trade/technical/vocational training
- ☐ Some undergraduate education
- ☐ Undeergraduate degree
- ☐ Some graduate education
- ☐ Masters Degree
- ☐ Doctorate
- ☐ Prefer not to answer

SECTION SEVEN: REVIEW AND SUBMIT

Congratulations! You're almost done! Once you submit your application, you cannot edit it, so please be sure to review your application carefully before hitting "submit."

If you hit "submit" and you see a notice that says, "Thank you for applying for CA$H Sustains!" then you have submitted successfully and we have received your application.

If you hit "submit" and you still see your application with some areas highlighted in red, then your application was not complete. Please check each question carefully before hitting "submit" again. If your application is rejected by our system for incompleteness, all uploaded files will be deleted, and you must upload them again.

You can take as long as you like to review your application; you will not time out as long as you are actively using the site.

When you're ready, hit the "submit" button below!

LINK TO THE APPLICATION

[CA$H Sustains Grant Application](#)