



CA\$H Theatre
GRANT

CA\$H Creates and CA\$H Performs:

WHAT'S ON THE APPLICATION FOR ORGANIZATIONS?

All the questions on the CA\$H Creates and CA\$H Performs applications are below in **bold green**. All questions are required unless labeled as optional.

The application is divided into NUMBERED sections:

1. [Organization or Individual Artist Information](#)
2. [Project Description](#)
3. [Work Samples](#) (optional)
4. [Budget and Financial Information](#)
5. [Application Certifications](#)
6. [Demographic Information](#) (optional)
7. [Review and Submit](#)

[Links to the applications](#) are at the end of this document.

SECTION ONE: ORGANIZATION OR INDIVIDUAL ARTIST INFORMATION

Are you applying as an organization or individual? (If you previously applied as a collaborative team, apply as an individual. You will have the opportunity to discuss your collaborators below.)

- ☐ Organization
- ☐ Individual

Company Name

Contact Person

Contact Person Title

Phone Number

Email

Please enter your email address carefully and proofread it before you submit. Make sure it's an address you check regularly. All communications about your application will be sent to the email address you provide.

Do you have a fiscal sponsor?

- ☐ Yes
- ☐ No

Fiscal sponsor

(Appears if you answered "Yes" to the previous question.)

Have you received a CA\$H Theatre Grant in the past three years?

- ☐ Yes
- ☐ No

When were you awarded a CA\$H Theatre grant? Check all that apply.

(Appears if you answered "Yes," you have received a CA\$H Theatre Grant in the past three years.)

- ☐ Spring 2026
- ☐ Fall 2025
- ☐ Spring 2025
- ☐ Fall 2024
- ☐ Spring 2024
- ☐ Fall 2023
- ☐ Spring 2023

Your latest CA\$H Theatre grant was from which CA\$H Theatre program?

(Appears only if you clicked "Yes," you have received a CA\$H Theatre grant in the past three years)

Choose from a drop-down menu:

CA\$H Creates

CA\$H Performs

CA\$H Sustains

Are all your past CA\$H Theatre grants closed?

(Appears if you clicked “Yes,” you have received a CA\$H Theatre grant in the past three years)

For a grant to be closed, the funded project (Creates and Performs) or season (Sustains) must be complete, one year has passed, and the Impact Assessment Report has been filed. If you were awarded CA\$H Creates or Performs in a Spring round, the “one year has passed” requirement is waived if you are applying for CA\$H Sustains, but the Spring-funded CA\$H Creates or Performs project must be complete and the Impact Assessment Report must be filed. Please note that the “one year has passed” does not need to be exact; if you were awarded in Fall 2025, receiving notification in December 2025, you are eligible to apply in Fall 2026 as long as your Fall 2025 grant is closed.

- ☐ Yes
- ☐ No
- ☐ Uncertain

Please enter your Mission Statement below. (Word count limit: 400)

Feel free to copy and paste this from your website.

Brief organization history (Word count limit: 400)

Feel free to copy and paste this from your website.

A list or summary of current artistic programs, activities, recent key accomplishments (Word count limit: 400)

A description of the communities your organization is rooted in, engages, and/or serves. (Word count limit: 400)

Include a link to your website here.

Although this question is optional, we strongly encourage you to include a link to your website.

SECTION TWO: PROJECT DESCRIPTION

Project Title

A working title is fine. For CA\$H Creates, you also have the option to use a one-sentence description if your capacity-building project doesn't have a title.

Timing: When will the project be developed/presented? Please indicate if there are public performance dates already known. (Word count limit: 250)

In which of the following counties will the project take place? (Check all that apply.)

- ☐ Alameda
- ☐ Contra Costa
- ☐ Marin
- ☐ Monterey
- ☐ Napa
- ☐ San Francisco
- ☐ San Mateo
- ☐ Santa Clara
- ☐ Santa Cruz
- ☐ Solano
- ☐ Sonoma

If you have venue information secured, where will the work be presented?

(Appears in the CA\$H Performs application only.)

If venue information has not yet been secured, please type "N/A."

Describe your project in clear language that answers the questions who/what/when/where (you'll answer the why later in the application).

For example:

"My project is a world-premiere play featuring an ensemble of Bay Area actors and will be presented at Z Space in Fall of 2025. "

"[Project Title] is a new solo full-length dance theatre piece in development, targeted to premiere in 2026."
(Word count limit: 50)

Project summary and concept. Include your artistic vision, goals, and decision to undertake this project at this time. (Word count limit: 400)

Who are the main artistic collaborators or project partners (artists, organizations, technicians, administrators)? How will they contribute to the project? Provide brief biographical information, as appropriate. (Word count limit: 400).

If this is a solo project, please indicate that here.

SECTION THREE: WORK SAMPLES

You may provide up to THREE work samples totaling five minutes of review. Work samples can be provided by using online links (text, video, or audio), or uploading JPEGs (images) and PDFs (documents). If you are including a script sample, please limit it to one ten-page excerpt. (OPTIONAL)

- This ENTIRE SECTION is optional.
- **You may provide work samples as a pdf, jpeg, or online link ONLY.**
 - Please note that providing work samples in formats other than PDF, JPEG, or online link may result in your work sample being deleted from your application.
- **Please do not exceed the three work sample limit.** Examples:
 - One photo = one work sample; three photos in one PDF = three work samples.
 - One review = one work sample; three reviews edited and quoted on a PDF = three work samples.
 - One video = one work sample; a link that connects to a website with three videos = three work samples
- **About video work samples:** You are now no longer limited to one video work sample in the CA\$H Theatre application, but remember that all three work samples

combined should take about five minutes (or fewer) to review, and choose your video clips accordingly.

- Video samples that show the work are strongly preferred over slick, edited trailers.
- If your work sample does not begin at the start of the clip, please provide cueing instructions in the space below.
- Ensure that your links work!
 - Double-check with friends to make sure they open for other people.
 - Provide any necessary passwords in the question provided for that below.
- Video clips should be no longer than two minutes.
- **The five minute review limit is a guideline, not a hard limit.**
 - You will not be penalized if it takes panelists longer than five minutes to review your samples, but panelists will be told that five minutes is the average time they should be spending reviewing this section.
- **You are *strongly encouraged* to include an excerpt if you are applying for funding to support new work.**
 - The excerpt should be no longer than 10 pages.
- **Work sample ideas that have been successful in the past:**
 - A 10-page script sample (critical if you are applying to develop or produce new work)
 - If there's nothing yet written for the new project, include a script sample of a previous work
 - A production photo from a previous show that shows the type of work you do
 - A two-minute video clip of a previous show that shows the type of work you do
 - A review from a local newspaper or theatre blog
 - A photo or PDF of a production design (such as a costume, a set, a puppet)
 - A 1-2 minute audio file of music written for the show

Work Sample 1:

- ☐ I will provide an online link
- ☐ I will upload a JPEG or PDF

Work Sample 1: Video or Audio Link

(Appears if you select "I will provide an online link.")

Work Sample 1: JPEG or PDF

(Appears if you select “I will upload a JPEG or PDF”)

The questions for Work Sample 2 and Work Sample 3 are identical.

Describe how your work samples relate to the proposed project. If submitting videos, please indicate necessary user/password info and cueing instructions. (Word count limit: 250)

SECTION FOUR: BUDGET AND FINANCIAL INFORMATION

What is your total project budget?

Upload your project budget as a PDF.

By far, the most common errors on CA\$H Theatre grants are in the budget. Please review the following tips:

- **Make sure your budget reflects compliance with AB5.**
 - Panelists will want to see that all personnel are being paid at least minimum wage or are volunteers.
 - Stipends that reflect an hourly rate under the minimum wage for your municipality are NOT compliant with AB5.
 - [Click here](#) to learn more about AB5.
- **Your budget should be complete**, showing projected expenses, projected income, and funding sources already secured or in process.
 - Be sure to include the potential CA\$H Theatre grant and all potential funding in your income, with appropriate notes (applied, pending, or received).
- **We have a budget template available** on the [CA\\$H Theatre page on our website](#).
 - You can use this template or create your own. You DO NOT need to use our budget template.
 - Don't be intimidated by its complexity! If it doesn't work for you for this application, download it, review it to make sure you're not

missing anything in your budget, then use whatever format works best for you. As long as it's legible to the panel, you will be fine.

- **The budget should demonstrate the need for the grant.**
 - In the world of grant writing, it's important that project budgets don't show a significant surplus (especially near the amount or in excess of the grant that you are requesting). Grant panels want to see demonstrated need for the grant money.
- **Include in-kind budget items.**
 - These items would appear on both the income and expense lines, therefore showing a zero net effect.
 - An example would be: \$4000 for space rental in your expense section and a \$4000 in-kind donation of performance space in your income section.

SECTION FIVE: APPLICATION CERTIFICATIONS

I understand that all grantees are required to complete a brief impact assessment report at the end of the granting period.

☐ Yes

I understand that all grantees are required to include acknowledgment of the TBA CA\$H Theatre Grant in all official materials surrounding the funded project like programs, flyers, posters, press releases, and ads.

☐ Yes

I certify that my organization's annual operating budget is no greater than \$100,000.

☐ Yes

SECTION SIX: DEMOGRAPHIC INFORMATION

Demographic information is not used by the panel to make decisions. It's only used internally and in the aggregate to ensure that we are reaching the full spectrum of Bay Area theatremakers with our programming.

It's important for Theatre Bay Area to gather this data to hold ourselves accountable to our goal of equitably serving the Bay Area theatre community.

If you are applying as an individual, do you identify as BIPOC? If you're applying as a company, does anyone currently in your top-tier leadership identify as BIPOC?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer

If you are applying as an individual, do you identify as disabled? If you're applying as a company, does anyone currently in your top-tier leadership identify as disabled?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer

If you are applying as an individual, do you identify as gay, lesbian, bisexual, pansexual, asexual, or other marginalized sexual identity? If you're applying as a company, does anyone currently in your top-tier leadership identify as gay, lesbian, bisexual, pansexual, asexual, or other marginalized sexual identity?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer

If you are applying as an individual, do you identify as trans, non-binary, genderqueer, agender, or other marginalized gender identity? If you're applying as a company, does anyone currently in your top-tier leadership identify as trans, non-binary, genderqueer, agender, or other marginalized gender identity?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer

If you are applying as an individual artist, what is the highest level of education you've achieved? If you are applying as an organization, what is the highest level of education achieved by the person completing this application?

- ☐ Some high school
- ☐ High school diploma or GED
- ☐ Trade/technical/vocational training
- ☐ Some undergraduate education
- ☐ Undergraduate degree
- ☐ Some graduate education
- ☐ Masters Degree
- ☐ Doctorate
- ☐ Prefer not to answer

SECTION SEVEN: REVIEW AND SUBMIT

Congratulations! You're almost done! Once you submit your application, you cannot edit it, so please be sure to review your application carefully before hitting "submit."

If you hit "submit" and you see a notice that says, "Thank you for applying for CA\$H Creates!" (or "Thank you for applying for CA\$H Performs!") then you have submitted successfully and we have received your application.

If you hit "submit" and you still see your application with some areas highlighted in red, then your application was not complete. Please check each question carefully before hitting "submit" again. If your application is rejected by our system for incompleteness, all uploaded files will be deleted, and you must upload them again.

You can take as long as you like to review your application; you will not time out.

When you're ready, hit the "submit" button below!

LINKS TO THE APPLICATIONS

[CA\\$H Creates Application Fall 2026](#)
[CA\\$H Performs Application Fall 2026](#)